



Profile of MEPA

## **Mas-Green Eco-Waste Pickers Association (MEPA)**

City of Ormoc, Philippines

Contact person: Mr. Danilo G. Garbo, +63-926-368-4391



The Mas-Green Eco-Waste Pickers Association (MEPA) is stationed at Ormoc City Eco-Waste Center that houses its sanitary land fill, central materials recovery facility, and biodegradable compost in Barangay Green Valley. The organization is composed of the current informal waste pickers supported by the local government unit to operate waste recovery in the center. MEPA, through assistance from Ormoc City Environment and Natural Resources Office (ENRO) and UN Habitat's Healthy Oceans Clean Cities Initiative (HOCCI) Project, was organized into a formal people's organization focused on upcycling solid waste. They will be producing eco-bricks containing pulverized used glass bottles and shredded plastics that will be initially supplied in the civil work projects of the city government.

**Table 1.** Basic facts

Type/Sector	Formal Waste Sector
Registration Number, DOLE	DOLE-WLFO-2021-08-WA-1802
BIR	615-778-757-000
SEC	none
CDA	none
LGU	Accredited on November 04, 2022
Founding Date	November 05, 2020
Members, Original, Total during founding	49
Present, Total as of June 2023	51
No. of Women as of June 2023	30
President, Name	Mr. Danilo G. Garbo
Contact Number	+63-926-368-4391

## BACKGROUND

Members of MEPA work in Ormoc City's sanitary landfill with the main responsibility to recover recyclable wastes. Through the partnership of LGU Ormoc and HOCCI Project in reducing marine litter, MEPA was made to understand that they are not only limited to do waste picking as a form of livelihood but should also think of projects that will add value to each of them and their organization - all while helping the environment. Since waste pickers in sanitary landfills are prohibited, they were assisted to formalize its organization, through application of legal identity and accreditation, to transact with the LGU and participate in other initiatives within the eco-waste center.

## ORGANIZATIONAL FORMATION

MEPA, was founded on November 05, 2020 with an initial of 49 members. With the assistance of HOCCI Project and Ormoc City ENRO, they were then registered with the Department of Labor and Employment (DOLE) on August 11 2021 and with the Bureau of Internal Revenue (BIR) on October 20, 2022. The association also has been accredited by the City Local Government Unit (CLGU) last November 04, 2022. The Department of Trade and Industry (DTI) registration is to follow soon, so that the association can avail of various government assistance in training in finance, trade, and sustainability open its markets to other sectors as well. A checking account was also opened with the Development Bank of the Philippines for the downloading of grant and monitoring of funds of the association. The PO is also registered with UN Partner Portal as a non-government organization.



**FIGURE 1.** MEPA doing its organizational SWOT analysis during their organizational formation phase./18 November 2021

## **MISSION**

To improve the moral, social, and economic well-being of our members and at the same time protect the environment using proper and sustainable waste diversion methods.

## **VISION**

We envision to be a globally competent, independent, and sustainable association with its core activity centered on proper waste management diversion.

## FINANCIAL & OPERATIONAL SKILLS DEVELOPMENT

To date, the following financial and enterprise operations workshops organized by ENRO-SWM Section and HOCCI Project have been received by MEPA:

- Strategic Management Training & Workshop for Pos/CBOs/ - November 2021
- UN Habitat Strategic Planning for Pos/CBOs - November 2021
- Organizational Development Workshop - November 2021
- Social Enterprises – City Stakeholders Matching Session - January 2022
- Pricing and Budgeting Training Workshop - March 2022
- Financial Management and Internal Control Training Workshop - March 2022
- Coaching and Mentoring on Agreement of Cooperation (AoC) - August 2022
- Procurement Training Workshop - August 25, 2022
- Social Enterprise Workshop - October 13, 2022
- Social Enterprise Plan Write shop - December 6, 2022
- Refresher on Procurement, Financial & Organizational Management - March 2023



**FIGURE 2.** MEPA discussing its social enterprise management plan. / 13 October 2022



## TECHNICAL SKILLS DEVELOPMENT

The members of MEPA were trained on the following technical skills crucial for them to understand the concepts in marine litter reduction, and to produce/enhance their identified products and services in their social enterprise:

- Juan Waste Segregation and Segregated Collection Training – September 2022
- WACS Orientation – November 8, 2022
- Operational Use of the Brick Machine – June 16, 2023



**FIGURE 3.** MEPA together with community-based organizations of NAFIAS and SWWABI attended a training on segregation and plastic classification. / 30 September 2022



**FIGURE 4.** MEPA underwent training on the operational use of the brick making machine and optimum proportions for the eco-bricks. / 16 June 2023

### **LIVELIHOOD/ENTERPRISE IMPLEMENTATION**

MEPA has identified the following income-generating activities:

- **Eco Brick Production.** The organization was well experienced on trading of plastics for recycling. They identified an opportunity to produce eco-brick with pulverized glass and plastics. The intent is to decrease leakage of these wastes, while serving as raw materials to their product. There is an increasing demand for these bricks, while the city government committed to buy the products for its civil works.



**FIGURE 5.** The operation site of MEPA in Ormoc City Eco-Waste Center (left/17 May 2023), and Eco-brick making machine procured through the HOCCI Project (right/16 June 2023).



**FIGURE 6.** Sample eco-bricks produced by MEPA. / 16 June 2023

### **FUTURE PLANS**

- MEPA will venture into eco hollow block-making and paper charcoal making in the medium term and plans to engage in scrap buy and sell in the long term.





## ANNEX 1: BIR REGISTRATION

BIR FORM

**2303**

REVISED: APRIL 2019

REPUBLICA NG PILIPINAS  
KAGAWARAN NG PANATILAPI  
KAWANIHAN NG BENTAS INTERNAS  
REVENUE REGION NO. 101 - EASTERN VISAYAS  
REVENUE DISTRICT OFFICE NO. 089 - ORMOG CITY

OCN: 089RC20220000004327  
Date OCN Generated: October 10, 2022

## CERTIFICATE OF REGISTRATION

<b>TIN &amp; BRANCH CODE</b> 615-778-757-00000	<b>NAME OF TAXPAYER</b> MAS-GREEN ECO-WASTE PICKERS ASSOCIATION	<b>TIN ISSUANCE DATE</b> October 10, 2022
<b>REGISTERING OFFICE</b>	<input checked="" type="checkbox"/> Head Office	<input type="checkbox"/> Branch
<b>REGISTERED ADDRESS</b> GREEN VALLEY 6541 ORMOG CITY LEYTE PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
CORPORATE INCOME TAX	1702	January 1, 2023	ANNUALLY	On or before the 15th day of the 4th month following the close of the taxpayer's taxable year.
CORPORATE INCOME TAX	1702Q	April 1, 2023	QUARTERLY	Within sixty (60) days following the close of each of the first three (3) quarters of the taxable year.
<b>TAXPAYER TYPE/S</b>	NON-STOCK NON-PROFIT ORGANIZATIONS (E.G., POLITICAL PARTIES, HOMEOWNERS' ASSOC., BUSINESS LEAGUES, ETC.)			
<b>BUSINESS INFORMATION DETAILS</b>				
			<b>CATEGORY</b>	<b>REGISTRATION DATE</b>
<b>TRADE NAME 1</b>	MAS-GREEN ECO-WASTE PICKERS ASSOCIATION			October 10, 2022
<b>(PSIC)</b>	94990-ACTIVITIES OF OTHER MEMBERSHIP ORGANIZATIONS, N.E.C.			Primary
<b>Line of Business</b>	ACTIVITIES OF OTHER MEMBERSHIP ORGANIZATIONS			

## REMINDERS:

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.





BIR FORM

**2303**

REVISED: APRIL 2019



REPUBLIKA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG BENTAS INTERNAL  
REVENUE REGION NO. 019 - EASTERN VISAYAS  
REVENUE DISTRICT OFFICE NO. 089 - ORMOC CITY

OCN: 089RC20220000004327

Date OCN Generated: October 10, 2022

## CERTIFICATE OF REGISTRATION

<b>TIN &amp; BRANCH CODE</b> 615-778-757-00000	<b>NAME OF TAXPAYER</b> MAS-GREEN ECO-WASTE PICKERS ASSOCIATION	<b>TIN ISSUANCE DATE</b> October 10, 2022
<b>REGISTERING OFFICE</b>	<input checked="" type="checkbox"/> Head Office	<input type="checkbox"/> Branch
<b>REGISTERED ADDRESS</b> GREEN VALLEY 6541 ORMOC CITY LEYTE PHILIPPINES		

 RDO OF	I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.   MALIKO DINAKUTA ASSISTANT REVENUE DISTRICT OFFICER  <b>CHONA M. GOLASITO</b> OIC- REVENUE DISTRICT OFFICER (Signature over Printed Name)
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THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.



# This establishment **MUST** issue **RECEIPT/INVOICE**

for each service rendered/ sale of goods.

**MAS-GREEN ECO-WASTE PICKERS ASSOCIATION**

Business Name

**MAS-GREEN ECO-WASTE PICKERS ASSOCIATION**

Registered Name

**615-770-757-000**

TIN and Branch Code

2 TO 4 YEARS IMPRISONMENT  
FOR NON-ISSUANCE OF RECEIPT/INVOICE  
REPORT VIOLATORS TO ANY OF THE FOLLOWING:

- ☐ Telephone No. 8981-7030
- ☐ [contact\\_us@bir.gov.ph](mailto:contact_us@bir.gov.ph)
- ☐ [commissioner@bir.gov.ph](mailto:commissioner@bir.gov.ph)
- ☐ ANY BIR OFFICE



This NOTICE must be posted within this establishment in an area conspicuous to the public view.



## ANNEX 2: DOLE REGISTRATION



Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Regional Office No. VIII  
WESTERN LEYTE FIELD OFFICE  
Ormoc City

DOLERO8-ORD-F1  
Revision No. 00  
Date Issued: 11 July 2018

Registration Certificate No.  
**DOLE-WLFO-2021-08-WA-1802**

KNOW ALL MEN BY THESE PRESENTS

# MAS-GREEN ECO- WASTE PICKERS ASSOCIATION

Brgy. Green Valley, Ormoc City

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 11<sup>th</sup> day of August 2021.

By authority of the Regional Director:

HENRY JOHN S. JALBUENA  
Regional Director

APPROVED BY:

  
FE A. ESTRELLA  
Chief LEO/ Head WLFO



Not Valid w/out Seal

Batittinan St., Sitio Kalipay  
Brgy. Cogon, Ormoc City, Leyte  
Tel No 561-4518  
dolero8\_wlfo@yahoo.com





### ANNEX 3: LGU ACCREDITATION



## ANNEX 4: LIST OF OFFICERS

Republic of the Philippines  
Province of Leyte  
City of Ormoc  
Barangay Green Valley  
**Mas-Green Eco-Waste Pickers Association (MEPA)**

### LIST OF OFFICERS

NO.	NAME	POSITION	ADDRESS
1	Danilo G. Garbo	President	Brgy. Green Valley, Ormoc City
2	Rosana P. Piniones	Vice President	Brgy. Green Valley, Ormoc City
3	Merlinda T. Custodio	Secretary	Brgy. Green Valley, Ormoc City
4	Rizalyn B. Dadis	Treasurer	Brgy. Mas-in, Ormoc City
5	Maria Fatima E. Pacaldo	Auditor	Brgy. Green Valley, Ormoc City
6	Rosalina E. Dumusmog	PIO	Brgy. Mas-in, Ormoc City
7	Michael G. Ecarma	Sgt. at Arms	Brgy. Esperanza, Ormoc City
8	Benjamin R. Donayre	Sgt. at Arms	Brgy. Green Valley, Ormoc City



## ANNEX 5: 3Ws Constitution and By-laws

### **MAS-GREEN ECO-WASTE PICKERS ASSOCIATION**

Barangay Green Valley, Ormoc City, Leyte

#### **CONSTITUTION AND BY-LAWS**

##### **PREAMBLE**

We, the Waste Pickers of Barangay Green Valley, Ormoc City, Leyte in order to improve our standards of living and enhance the general welfare of our members, organize ourselves into an association; do hereby promulgate this Constitution and By-Laws.

##### **ARTICLE I**

##### **NAME AND ADDRESS OF THE ASSOCIATION**

SECTION 1. The name of this association is

MAS-GREEN ECO-WASTE PICKERS ASSOCIATION

SECTION 2. The address of this association is in BARANGAY GREEN VALLEY, ORMOC CITY, LEYTE

##### **ARTICLE II**

##### **VISION, MISSION, AND OBJECTIVES**

SECTION 1. Vision. The vision of this association is

A globally competent, independent, and sustainable association with its core activity centered on proper waste management diversion.

SECTION 2. Mission. The mission of this association is

To improve the moral, social, and economic wellbeing of our members and at the same time protect the environment through the use of proper and sustainable waste diversion methods.

SECTION 3. Objectives and Purpose. The objectives and purpose of the association are:

1. To establish an association that will promote mutual aid and protection to its members.
2. To serve as an avenue to avail, secure, and enjoy any form of assistance by the local, national, and international agencies, institutions, associations, and entities.
3. To develop a sustainable livelihood through the conduct of activities with the aim of uplifting the economic condition of its members.





4. To provide its members knowledge and skills and equip themselves for an effective and innovative way of waste diversion in a proper and sustainable way.
5. To unite and empower people through partnership with other sectors, agencies, association, and entities to have a peaceful, harmonious, effective, and improved community.

### ARTICLE III

#### MEMBERSHIP

SECTION 1. Membership. The membership of this association shall be open to all persons who are of legal age and:

1. Is residing and/or working in the area of operation;
2. Is willing to abide by the constitution and by-laws of this association;
3. Have no pending criminal cases or existing punishment(s) for criminal acts;
4. Accomplish the Membership Registration Form and pay the corresponding membership fee upon the date of registration;

SECTION 2. The application for membership shall be in writing and shall be presented to the officers for action. The applicant shall pay the membership fee on the date of registration.

SECTION 3. The membership of this association, once acquired, shall be permanent otherwise lost due to the grounds stated in Article V Section 3 of this constitution and by-laws.

### ARTICLE IV

#### RIGHTS, DUTIES, AND RESPONSIBILITIES OF MEMBERS

SECTION 1. Rights of Members. Every member have the following rights:

1. Participate in the deliberation during membership meetings;
2. Avail himself/herself of the services of this association without discrimination, conditions, and requirements thereof;
3. Inspect and examine the book of accounts, the minutes book and other records of this association during office hours to exercise other rights and privileges of membership;
4. Exercise the right to vote on all matters relating to this association;



5. Be eligible to any elective or appointive office of this association and;
6. Avail of the facilities of this association.

**SECTION 2. Duties and Responsibilities of Members.** Every member shall have the following duties and responsibilities:

1. Obey and comply with the constitution and by-laws of this association and such rules and regulations that may be promulgated from time to time;
2. Attend meetings, trainings, and seminars that may be called for requiring attendance of the members of this association;
3. And assist in every way possible the realization of the Mission, Vision, and Objectives of this association.

#### **ARTICLE V**

#### **TERMINATION, WITHDRAWAL AND EXPULSION OF MEMBERS**

**SECTION 1. Termination of Membership.** Membership in the association may be terminated either by withdrawal or expulsion.

**SECTION 2. Withdrawal.** Any member desiring to terminate his membership by withdrawal shall submit a written application to the officers of this association. However, no member shall be allowed to withdraw or terminate his/her membership during any period in which he/she has pending obligations to this association.

**SECTION 3. Expulsion.** A member can only be terminated if voted for expulsion by two thirds (2/3) of the total existing members of this association through a general assembly accompanied with relevant documents such as but not limited to Minutes of the Meeting, Photos, etc. A member may be subjected for termination for any of the following cases:

1. Membership in subversive associations or profess of subversive ideas and/or actions.
2. Habitual absences from meetings where his/her attendance is required or at least three (3) consecutive absences without being excused.
3. Conviction of a criminal or administrative act involving moral turpitude.



4. Non-payment of contribution and/or not patronizing the business of this association for a period of one (1) year or more.
5. Failure to comply with existing rules, policies, and regulations of this association as set forth in its constitution and by-laws or any violations of the provision thereof.

## ARTICLE VI

### GOVERNMENT

SECTION 1. The General Assembly. The general assembly of this association shall be composed its officers and members entitled to vote duly assembled and constituting as quorum. Every last Thursday of each month.

SECTION 2. Power and Limitation of the General Assembly. The general assembly has the following powers:

1. Elect and remove officers for cause.
2. Hear and pass upon the reports of the officers.
3. Take a final decision regarding any drastic change in the financial policies, subject to legal restrictions.
4. Exercise the final authority of all vital matters affecting this association.
5. Approve the development plans of this association.
6. Exercise all powers expressly provided by the law and this constitution and by-laws.

SECTION 3. Special General Assembly. A special general assembly may be called at any time by a majority vote of the existing officers of this association to consider urgent matters requiring immediate membership decision.

SECTION 4. Notice of General Assembly. Written notice and text of all meetings shall be served by the existing public information officers of this association, through an urgent, upon each member or thru information on board at least one (1) week prior to the general assembly. The notice of general assembly shall be accompanied by the agenda of the meeting and other papers needed by the members to arrive at sound and intelligent decision during the general assembly.

SECTION 5. Fiscal Year. The fiscal year of this association shall be commenced on the first (1st) day of January and end on the last day of December of the same year.





SECTION 6. Agenda. The order of business of each general assembly shall be:

1. Roll call.
2. Proof of due notice.
3. Consideration of the minutes of the last general assembly.
4. Consideration of the consolidated reports of the officers and committees including statements of financial condition and operation.
5. Unfinished business.
6. New business.
7. Adjournment.

SECTION 7. Quorum at the Members Assembly. At the annual or general assembly, fifty percent (50%) plus one (1) of the total number of members entitled to vote shall constitute a quorum.

SECTION 8. Manner of Voting. Members entitled to vote shall be qualified to vote and participate in the general assembly of this association. No member shall be entitled to vote more than one regardless of the share owned. No proxy voting shall be allowed.

SECTION 9. Offices and Members. The business of this association shall be administered by its existing officers and approved by votes of approval by two thirds (2/3) of the total of its existing members through a general assembly accompanied with relevant documents such as but not limited to Minutes of the Meeting, Photos, etc.

SECTION 10. Qualification and Disqualification of Officers. All members entitled to vote who have time and willingness to serve are qualified to be voted as officers, except those under any of the following circumstances which disqualify them to be voted upon the position of officer:

1. Holding any elective position in the government.
2. Having conflicting interest with the business of this association.
3. Having absent for three (3) consecutive meetings of this association without being excused.



4. Facing as respondents for administrative proceedings or civil/criminal suits involving financial and/or property accountability
5. Having been disqualified pursuant to disqualification prescribed by the law.

SECTION 11. Election of Officers. The officers shall be elected by sample ballot of the existing members of this association through a general assembly accompanied with relevant documents such as but not limited to Minutes of the Meeting, Photos, etc. The officers shall hold office for a term of two (2) years unless removed for cause, or have resigned due to incapacity, illness, or death, or until their successors have been elected qualified and have discharged the duties of the office, provided that during the election at the first annual general assembly and registration, one half plus one officers obtaining the highest number of voted shall serve for two years. Provided, that no officer shall serve for more than three (3) consecutive terms.

SECTION 12. Quorum of Officers Meeting. One half plus one of the total officers shall constitute a quorum. A majority vote of the quorum duly assembled in the meeting shall be valid.

SECTION 13. Vacancies. When a vacancy of the officers occur by reason of death, incapacity, removal or resignation, the remaining officers constituting a quorum shall file the vacancy. If the officers do not constitute quorum the vacancy shall be filed by the general assembly in a regular or special meeting called for the purpose. The successors named in either of the two instances, shall serve for the unexpired portion of the term.

SECTION 14. Removal of Officers and Committee Members. Any elected officers or committee members may be removed from the office by a vote of two-thirds (2/3) of the member entitled to vote, present and constituting a quorum at the general or special assembly called for the purpose after having given the opportunity to be heard at the said assembly.

SECTION 15. Powers and Duties of the Officers. The officers as a body have a general supervision and control of the affairs of the association. It shall prescribe policies consistent with the law, these by-laws and the resolutions of the general assembly for the management of its business and guidance of its members and employees.

SECTION 16. Duties and Responsibilities of the Officers.

Chairman/President

- a) Preside over all meetings of the association and of the officers meeting.



- b) Perform any and all acts and duties usually performed by a presiding officer.
- c) Sign all communication, revolving fund certificates, contracts and such other papers of the association which the officers may authorize or direct him/her to sign.
- d) Perform such other duties as the officers may prescribe.

Vice Chairman/President

- a) In the absence or disability of the Chairman/President, the Vice Chairman/President shall perform the duties of the Chairman/President provided, however, that in case of death, resignation or removal of the Chairman/President the officers may decide to elect his/her successor.

Secretary

- a) Keep the seal of the association and affix such seal to any paper or instrument requiring the same.
- b) Take custody of the members register and the correspondence files and association.
- c) Perform all such other duties and work as the officers may prescribe from time to time.

Treasurer

- a) Take custody of all monies, securities and papers of the association.
- b) Keep a complete record of its cash transactions for the establishment of proof of his/her cash position at any time and date.
- c) Pay upon the recommendation of the business manager or as authorized by the officers, all money transactions and certified to correctness of the cash position of the association in all financial statement and reports submitted to the officers and the general assembly.

Auditor

- a) Conduct audit on income and expenses and inventory of the association;
- b) Keep books, documents and other financial records of the organization;
- c) Install and maintain an adequate and effective accounting system within the organization;
- d) Render monthly report to the board of directors on the financial condition operations of the organization and annual reports to the general assembly or as maybe required.

ARTICLE VII





## CAPITAL STRUCTURE

SECTION 1. Source of Funds. The association shall derive its funds from:

1. Membership Fees, Monthly Dues, and Fines
2. Social Fund
3. Fund Raising
4. Revolving Fund
5. Loans and Capital Borrowings
6. Subsidies, Grants in Aid or Donation

SECTION 2. Membership Fees and Monthly Dues. Each member shall be required to pay a total amount of fifty pesos (P50) as a one-time membership fee upon admission to the association. Furthermore, each member shall be required to pay a monthly due amounting to a total of twenty pesos (P20) during regular general assembly.

SECTION 3. Revolving Fund. The association may hold any activity designed to earn money as part of revolving fund of the association. It is also derived from any interest earnings from loan capital, if any;

SECTION 4. Loans and Capital Borrowing. The officials may solicit or seek donations, grant in aid to any institution, NGO's and Local or National Government to subsidize any livelihood programs and services amongst member;

SECTION 5. Subsidies, Grant in aid Donations. The BOD's may solicit or seek donations, grant in aid to any institution, NGO's and Local or National Government to subsidize any livelihood programs and services amongst members.

## ARTICLE VIII

### ALLOCATION AND DISTRIBUTION OF INCOME

SECTION 1. At the end of the fiscal year, the association shall distribute its net income to the following manner:

1. Five percent (5%) shall set for the organizations education and training fund which amount shall form part of the operational expenses of its operation;
2. Ten percent (10%) shall be set aside as General Reserve Fund. It is created for the purpose of organization stabilization on its operation and to absorb losses if there is any, in its business operations;
3. The remainder of the profit will be proportionately shared by all the members of the organization; otherwise determined by the BOD's in case of delinquent members.



ARTICLE IX

OPERATION

SECTION 1. As far as practicable, all revenue transactions of the association shall be on cash basis.

SECTION 2. The association shall procure the production inputs and supplies, consumer goods, and other related needs of its members and the community in bulk from the best sources possible through an association purchasing system to achieve economy and efficiency and shall make these goods available regularly at the right quality and quantity at reasonable price.

SECTION 3. All members shall execute a marketing and/or service agreement with the association. The latter shall market the product of the member and/or provide the needed service in the usual custody manner or any manner it may see fit under the circumstances, having the mind, interest and welfare of its members.

SECTION 4. The association shall mobilize the resources of its members for capital formation toward financing other services needed by them and the community.

ARTICLE X

AMENDMENTS

SECTION 1. This Constitution and By-Laws may be amended, altered or repeated in whole or in part, or a new Constitution and By-Laws may be adopted at any regular or special meeting of the General Assembly called for the association.

ARTICLE XI

EFFECTIVITY

SECTION 1. This Constitution and By-Laws shall take effect immediately upon ratification by a majority vote of all members of the association.



ACKNOWLEDGEMENT

Republic of the Philippines  
Province of Leyte

In the City of Ormoc, Province of Leyte on this, 10th day of May, 2021.

NAME	COMMUNITY TAX CERT. NO.	DATE OF ISSUE	PLACE OF ISSUE
Danilo G. Garbo	16430693	01-07-2021	Ormoc City
Rosana P. Piniones	16430688	01-05-2021	Ormoc City
Merlinda T. Custodio	16478501	05-03-2021	Ormoc City
Rizalyn B. Dadis	16474361	04-12-2021	Ormoc City
Maria Fatima E. Pacaldo	16452954	01-18-2021	Ormoc City
Rosalina E. Dumusmog	16475871	04-23-2021	Ormoc City
Rosana P. Dapayron	16478523	05-06-2021	Ormoc City
Michael G. Ecarma	16439926	02-03-2021	Ormoc City
Benjamin R. Donayre	16467761	04-20-2021	Ormoc City
Junnel B. Calbanero	16478624	05-06-2021	Ormoc City
Arnel M. Donayre	16478528	05-07-2021	Ormoc City
Junry S. Bernales	16478505	05-03-2021	Ormoc City
Antonio J. Sanguenza	16452988	01-31-2021	Ormoc City
Guillermo C. Dalaguit	16478517	05-04-2021	Ormoc City
Reymundo B. Dalaguit	16478518	05-04-2021	Ormoc City
Roger M. Bernales	16478504	05-03-2021	Ormoc City
Richard S. Bernales	16478507	05-03-2021	Ormoc City
Leo T. Abayon	16475005	04-08-2021	Ormoc City
Rosalina D. Pacaldo	16478811	06-07-2021	Ormoc City
Richel M. Donayre	16478529	05-07-2021	Ormoc City





Rosana D. Coca	16481517	05-08-2021	Ormoc City
Olempia C. Belacsi	16430699	01-11-2021	Ormoc City
Marivic L. Calixte	16465740	04-19-2021	Ormoc City
Liesly E. Lopez	16478805	05-05-2021	Ormoc City
Dimetria M. Sarmiento	16478512	05-04-2021	Ormoc City
Caridad B. Tampas	16478502	05-03-2021	Ormoc City
Arlene A. Denolan	16478521	05-05-2021	Ormoc City
Alendrina B. Belacsi	16478520	05-04-2021	Ormoc City
Bebelyn N. Marabe	16478806	05-07-2021	Ormoc City
Lene C. Duallo	16430698	01-07-2021	Ormoc City
Mary Jean B. Belacsi	16478503	05-03-2021	Ormoc City
Melrose S. Bernales	16478509	05-03-2021	Ormoc City
Teresita S. Ofredo	16478511	05-04-2021	Ormoc City
Romelyn M. Arcinal	16478515	05-04-2021	Ormoc City
Crismalyn B. Bernales	16478519	05-04-2021	Ormoc City
Joana Jane Villanueva	16478807	05-05-2021	Ormoc City
Paulita U. Donayre	16478510	05-04-2021	Ormoc City
Ernesto B. Damayo	16465439	04-16-2021	Ormoc City
Tessie O. Puso	16465413	03-28-2021	Ormoc City
Ronald V. Sanguenza	16452989	01-31-2021	Ormoc City
Evelyn C. Donayre	16478808	05-05-2021	Ormoc City
Jessie A. Huerta	16478525	05-06-2021	Ormoc City
Benjie B. Barabad	16478803	05-05-2021	Ormoc City
Jestoni B. Dadis	16478804	05-05-2021	Ormoc City



Panfilo R. Ancajas	16472577	05-05-2021	Ormoc City
Ronald P. Huerta	16465750	04-30-2021	Ormoc City
Herbert B. Maye	16478526	05-06-2021	Ormoc City
Bienvenedo C. Donayre	16478527	05-07-2021	Ormoc City
Edwin O. Elfonso	16478801	05-05-2021	Ormoc City

WE HEREBY CERTIFY that the above named persons are true and bonafide members of Mas-Green Eco-Waste Pickers Association (MEPA), Barangay Green Valley, Ormoc City and the information contained herein are true and correct.

  
**MERLINDA T. CUSTODIO**  
Secretary

  
**DANILO G. GARBO**  
President

SUBSCRIBED AND SWORN to before me at \_\_\_\_\_  
Philippines this JUL 25 1991 day of \_\_\_\_\_ by, \_\_\_\_\_  
\_\_\_\_\_ with Community Tax Certificate No. \_\_\_\_\_  
issued at \_\_\_\_\_ on \_\_\_\_\_.

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13  
LXLX  
2021

*[Handwritten signature]*



# Profile of MEPA

ADOPTED AND RATIFIED this \_\_\_\_ day of \_\_\_\_\_, at Barangay Green Valley, Ormoc City with the list of members together with their signature, who ratified the same appearing below.

NO.	NAME	SIGNATURE
1	Danilo G. Garbo	<i>Garbo</i>
2	Rosana P. Piniones	<i>Piniones</i>
3	Merlinda T. Custodio	<i>SM.</i>
4	Rizalyn B. Dadis	<i>Rizalyn</i>
5	Maria Fatima E. Pacaldo	<i>Ms.</i>
6	Rosalina E. Dumusmog	<i>Dumusmog</i>
7	Rosana D. Coca	<i>R.D.</i>
8	Michael G. Ecarma	
9	Benjamin R. Donayre	<i>Benjamin</i>
10	Junnel B. Calbanero	<i>Junnel</i>
11	Arnel M. Donayre	<i>A.D.</i>
12	Junry S. Bernales	<i>Junry</i>
13	Antonio J. Sanguenza	<i>AS</i>
14	Guillermo C. Dalaguit	
15	Reymundo B. Dalaguit	
16	Roger M. Bernales	<i>R.B.</i>
17	Richard S. Bernales	<i>R.S.</i>
18	Leo T. Abayon	<i>Leo</i>
19	Rosalina D. Pacaldo	<i>Rosalina Pacaldo</i>
20	Richel M. Donayre	<i>R.D.</i>
21	Olempia C. Belacsi	<i>OB</i>
22	Marivic L. Calixte	<i>McCalixte</i>
23	Liesly E. Lopez	<i>Liesly</i>
24	Dimetria M. Sarmiento	<i>Dimetria</i>
25	Caridad B. Tampas	<i>C. Tampas</i>
26	Arlene A. Denolan	<i>Arlene</i>
27	Alendrina B. Belacsi	<i>Alendrina</i>
28	Bebelyn N. Marabe	<i>Bebelyn</i>
29	Lene C. Dualio	<i>L.D.</i>
30	Mary Jean B. Belacsi	<i>M.B.</i>
31	Melrose S. Bernales	<i>Melrose</i>
32	Teresita S. Ofredo	<i>Teresita</i>
33	Romelyn M. Arcinal	<i>R.A.</i>





34	Crismalyn B. Bernales	
35	Joana Jane Villanueva	
36	Paulita U. Donayre	P.D
37	Ernesto B. Damayo	E.D
38	Tessie O. Puso	
39	Ronald V. Sanguenza	R.V.S
40	Evelyn C. Donayre	E.C.D
41	Jessie A. Huerta	J.A.H
42	Benjie B. Barabad	
43	Jestoni B. Dadis	
44	Panfilo R. Ancajas	
45	Ronald P. Huerta	
46	Herbert B. Maye	
47	Bienvenido C. Donayre	
48	Edwin O. Elfonso	
49	Rosana P. Dapayron	R.D

Prepared by:

**MERLINDA T. CUSTODIO**  
Secretary

Attested By:

**DANILO G. GARBO**  
President